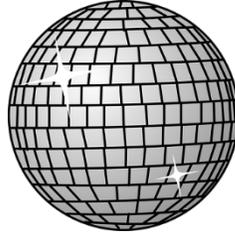


Grammar revision

Hyphens, dashes and imperative (bossy) verbs

Using Hyphens



A **hyphen** (-) is a punctuation mark that is used to join words or parts of words to clarify their meaning.

Semi-colon

Right-angled

Co-ordinates

A man eating shark or a man-eating shark.

Can you think of any others?



Using Dashes



Dashes are used
in informal
writing.

We can use **dashes** like colons and semi-colons.

They indicate grammatical breaks.

They are used in informal writing — the rules are less precise.

I was very distracted — your miming was off-putting.



You have been unlucky — your change of partners is hard.

You pulled off great footwork — it was spot on.



To link two clauses: replace the full stop with a **dash** and then use a lower case letter to start the second main clause.

Using Bossy verbs

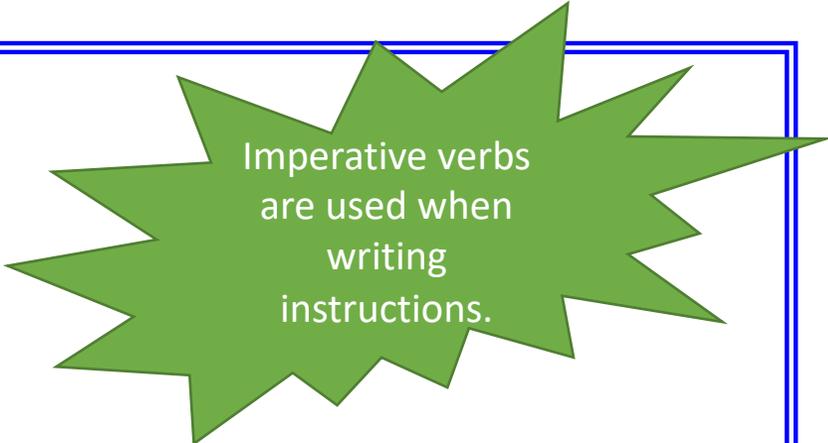


Imperative verbs are sometimes known as **bossy verbs**.

They are **verbs** which tell you what to do.

They are often seen at the beginning of a sentence and create a command.

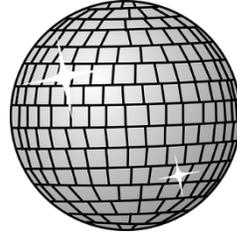
Examples of **imperative verbs** include: eat, tidy, write and walk.



Imperative verbs
are used when
writing
instructions.



Using Bossy verbs



Separate the egg whites into a bowl and whisk until they form white peaks.

Which words are **imperatives**?



Using Bossy verbs



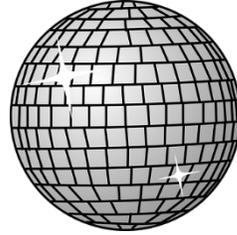
Separate the egg whites into a bowl and **whisk** until they form white peaks.

Did you get them right?

Which words are **imperatives**?



Using Bossy verbs



Your task: convert these sentences into commands using imperative verbs:

1. If you carry on down the road
2. Please could you find some help!
3. You might want to break some eggs
4. Maybe you could twist the cap off of the bottle
5. One must behave in school
6. She should have kept it out of reach of children.

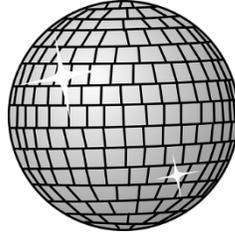
I have done the first one for you:

1. **Carry** on down the road – you'll see a sign at the end.

Extension: add in an extra piece of information using a dash.



Using Bossy verbs



Answers

1. **Carry** on down the road – you'll see a sign at the end.
2. **Find** some help – **be quick!**
3. **Break** some eggs – **try not to get any pieces of shell in the bowl.**
4. **Twist** the cap off of the bottle – **it's a bit tricky.**
5. Behave in school – **you might get a detention if you don't.**
6. Keep it out of reach of children – **it's harmful to them.**

