

| Policies | | | | | | |
|---|--|--|--|--|--|--|
| KEY | | | | | | |
| Statutory Policies either required by education legislation or which impact particularly on schools | | | | | | |
| Other Key Policies at Handsworth | | | | | | |

| Policy | Review frequency | Governor | Reviewed | Date of next review | Website | Teachers' network | Comments |
|---|--------------------------------------|-----------|----------|---------------------|---------|-------------------|--|
| Accessibility Plan | Every three years | Mary/Jill | Dec-16 | Dec-18 | y | y | |
| Admissions Policy | Annually | Simon | Jul-16 | Jul-17 | y | y | changed review date to July 2017 |
| Behaviour Policy | HT free to determine | LW | Jul-15 | Jul-17 | y | y | changed review date to July 2017 |
| Central Record of Recruitment and Vetting Checks | Live and ongoing | CD | 19/05/15 | Live and ongoing | | | Admin network |
| Charging and Remissions Policy | GB free to determine | DW | Jul-15 | Jul-17 | y | y | Charging Policy |
| Complaints Procedure Statement | GB free to determine | Liz | Jul-16 | Jul-18 | y | y | Complaints Policy |
| Data Protection Policy | At least every 2 years | MS | Jul-15 | Jul-17 | y | | Does the Data protection privacy notice need updating? |
| Early Years Foundation Stage | GB free to determine | MW | Jul-15 | Jul-17 | | | |
| Equality Information and Objectives | Published annually | Mary | Jul-16 | Jul-17 | y | | Equality Objectives Policy |
| Freedom of Information Publication Scheme | GB free to determine | MW | Jul-15 | Jul-17 | y | y | Freedom of Information policy |
| Governors' Allowances (scheme for paying) | n/a | n/a | n/a | n/a | | | |
| Health and Safety Policy | GB free to determine | Malcolm | Dec-16 | Dec-18 | y | y | H&S Report submitted to LA Dec 16 |
| Home-School Agreement Document | GB free to determine | Gabriel | Jul-16 | Jul-18 | y | y | |
| Instrument of Government | GB free to determine | MW | Jul-15 | Jul-17 | y | | |
| Minutes of GB and committee meetings | Live and ongoing | MW | Jul-15 | Live and ongoing | y | | |
| Premises Management Documents | Live and ongoing | AD | Nov-13 | Live and ongoing | | | reviewed with audit |
| Register of business interests of head teachers and governors | Annually | MW | Mar-16 | Mar-17 | y | | Admin network/file |
| Register of pupils' admission to school | Live document | MW | Jul-15 | Jul-17 | | | SIMS |
| Register of pupils' attendance | Live and ongoing | MW | Mar-16 | Live and ongoing | | | SIMS |
| Safeguarding Policy (Child Protection policy and procedures) | Annually | AH | Jan-17 | Jan-18 | y | | |
| School Information published on website | Live and ongoing (at least annually) | SJ | Mar-16 | Live and ongoing | y | | |
| SEN Policy | GB free to determine | CR | Jul-15 | Jul-17 | y | y | |
| Sex Education Policy | GB free to determine | MS | Jul-15 | Jul-17 | y | | Sex and relationship policy |
| Staff discipline, conduct and grievance (procedures for addressing) SEE BELOW | GB free to determine | | | | | | |
| Staff Disciplinary Policy | GB free to determine | MW | Jan-17 | Jan-18 | | y | |
| Staff Grievance Policy | GB free to determine | MW | Jan-17 | Jan-18 | | y | |
| Ill Health Capacity Procedure | GB free to determine | NM | Jul-15 | Jul-17 | | y | |
| Staff Capability Policy | GB free to determine | NM | Mar-16 | Mar-18 | | y | |
| Statement of procedures for dealing with allegations of abuse against staff | | | | | y | | within safeguarding policy |
| Supporting pupils with medical conditions | | MW | Mar-16 | Mar-18 | y | | |
| Teacher Appraisal Policy | GB free to determine | Natalie | Jul-16 | Jul-18 | | y | Appraising Teacher Performance |
| Teachers' Pay Policy | GB free to determine | Alina | Oct-16 | Oct-17 | | y | |

| | | | | | | | |
|--|--------------------------------|-------------|----------|--------|---|---|--|
| Anti-Bullying Policy | GB free to determine | LW | Jul-15 | Jul-17 | y | y | Date for next review was July 2015. Removed |
| Arts Policy | GB free to determine | LW | Jul-15 | Jul-17 | y | | |
| Attendance Targets (97%) and policy | GB free to determine | Rob | Jul-16 | Jul-17 | y | | No review date on policy |
| Calculation Policy | | KC | Oct-16 | | y | | |
| Class Re-organisation Policy | | | Jul-16 | Jul-17 | y | | |
| Code of Conduct (staff) | GB free to determine | Mary | Jun-16 | Jun-18 | | y | |
| Collective Worship Policy | GB free to determine | Christine D | Jul-13 | Jul-15 | y | y | Date for next review was July 2015. Removed |
| Community Cohesion Statement | GB free to determine | MW | Jul-15 | Jul-17 | y | y | Partnership working & Community Involvement Policy |
| Data Protection - Privacy notice | | | | | y | | Need to update Logo M Wilson to look into |
| DBS Policy | Annually | CD | Sep-15 | Sep-16 | y | | Checked The Hub & still SEPT 14 version |
| Disciplinary Policy | | | Sep-16 | Sep-17 | y | | |
| English Policy | | JW? | Nov-15 | Jul-16 | y | | Date removed |
| Geography Policy | | IL & AG | Sep-16 | Sep-17 | y | | |
| Gifted and Talented Policy | GB free to determine | Mary | Jan-17 | Jan-19 | | | |
| Handwriting & presentation policy | | | Sep-16 | Sep-17 | y | | |
| History Policy | | IL & AG | Sep-16 | Sep-17 | y | | |
| Homework Policy | GB free to determine | | 2014-15? | | y | | JA reviewing possibly update - no date |
| ICT Policy | GB free to determine | DW | Jul-15 | Jul-17 | y | y | |
| Inclusion Policy | GB free to determine | Chris R | Jul-16 | Jul-18 | y | | |
| Internet, E-Safety and Social Media Policy | GB free to determine | MJ | Jul-15 | Jul-17 | y | y | |
| Leave of Absence Policy and Procedure | | | Mar-16 | Mar-18 | | | |
| Lettings Policy | GB free to determine | DW | Jul-15 | Jul-17 | y | y | |
| Maternity Procedure | | | Mar-16 | Mar-18 | | | |
| Maths Policy | | KC | Oct-16 | | y | | |
| Music Policy | | | | | y | | |
| Pupil Premium Policy | | | Jul-16 | Jul-17 | y | | |
| Probation Procedure | | | Mar-16 | Mar-18 | | | |
| Prospectus | GB free to determine | SJ | Dec-15 | Jul-17 | y | | 2015/16 / uniform |
| Safeguarding in Early years Policy | | | Mar-16 | | y | | |
| Science Policy | | 2014 15? | | | y | | |
| Shared Parental Leave Procedure | | | Mar-16 | Mar-18 | | | |
| Sickness Absence Management Policy and Procedure | staff shared drive / staffroom | NM | Jul-15 | Jul-17 | | y | |
| Target Setting for Schools | To be confirmed with SIC | MW | Sep-15 | Sep-16 | | | agreed for 2016 KS1 and KS2 |